



VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL MEETING

May 13, 2020
9:00 a.m. to 10:30 am

Via Zoom:

<https://us02web.zoom.us/j/88489614426?pwd=dEEwWlUycXhEZnMvZzVaUi83aDVPZz09> Meeting ID: 884 8961 4426 Password: 715515

Or via phone (669) 900 9128 US, Meeting ID: 884 8961 4426
Password: 715515

VCAAA Advisory Council Role – To provide leadership, input, and advocacy as facilitators between VCAAA and the community, in support of VCAAA’s mission.

VCAAA Role – VCAAA is the responsible agency to seek, serve, administer and manage available funding to ensure resources are allocated to serve Ventura County, creating integrated community-based services where older adults and people with disabilities can age in their community with dignity and respect.

AGENDA

- | | | |
|-----------|--|---|
| 9:00 a.m. | <ol style="list-style-type: none"> 1. Call to Order and Agenda Review 2. Pledge of Allegiance 3. Approval of Area Agency on Aging Advisory Council Minutes of January 8, 2020 4. Public Comments | <p>Suz
Montgomery</p> <p>Suz
Montgomery</p> <p>Suz
Montgomery</p> |
| | <p>Procedure: The public is welcome to comments. All comments not related to items on the agenda may be made at the beginning of the meeting only. Comments are limited to three minutes per person.</p> | |
| | <ol style="list-style-type: none"> 5. Consent Agenda Items | <p>Montgomery</p> |
| | <ol style="list-style-type: none"> 5.1 Optimal Aging Committee Report from January 22, 2020 5.2 Transportation Committee Report from January 8, 2020 5.3 Community Partner Resource (CPR) Ad-Hoc Committee Report from February 12, 2020 5.4 Workforce Committee Report from February 18, 2020 | |

DISCUSSION ITEMS/PRESENTATION/MOTION

- | | | |
|-----|--|---------------|
| 6.1 | VCAAA Covid Response and Agency Update | Victoria Jump |
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- | | | |
|--------------------------------|--|-------------------|
| 6.2 | Ratification of the Formation of a Nominating Committee for Election of Officers for FY 2020-2021, One Service Provider, One Consumer, One Focused Population Behavioral Health Representative and One California Senior Legislature Representative for Two Year Terms Starting July 1, 2020 Through June 30, 2022. | Suz
Montgomery |
| 6.3 | Ratification of the Executive Committee Approval of the Health and Nutrition Committee Report from February 12 and Recommendation to the Advisory Council Regarding Meal Targets in each City and the Request for Proposal for the Senior Nutrition Program for FY 2020-2021 through FY 2023-2024. | Sue Tatangelo |
| 6.4 | Ratification of the Executive Committee Approval of Staff's Recommendation to Provide Additional One Time Only Funds for FY 2019-2020 to Current Grant Recipients | Brian Murphy |
| 6.5 | New and Renewal Grants Task Force Report and Recommendations to (1) Award of FY 2020-2021 Title IIIC1 and C2 Grantee/Contractor Funding, and (2) approve Renewals for FY 2020-2021 Grant Funding For itle III E FCRC; III B Senior Support Line; Title IIIE Pre-Placement Counseling; Title IIIB, VIIA, SDF, Q&A Long Term Care Ombudsman Program; and Title IIIB, VIIB FAST, HICAP Legal Services Including Service Category Deviations Greater or Less than 10%. | Marcy
Sherbok |
| 6.6 | Council Member Recognition | Montgomery |
|
INFORMATIONAL ITEMS | | |
| 7. | Comments from the Chair | Montgomery |
| 8. | Other Business | Montgomery |
| 11:00 am 9. | Adjournment | Montgomery |

The next meeting will be:

Wednesday, July 8, 2020 (9:00 am – 11:00 am)

Location TBD

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Area Agency on Aging staff at (805) 477-7300 at least three days prior to the meeting.

**VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL MEETING MINUTES**

Advisory Council Center
646 County Square Drive, Suite 100
Ventura, CA 93003
November 13, 2019

Advisory Council Members Present

Loretta Allen (Thousand Oaks COA)	Antoinette Olson (Simi Valley COA)
Dani Anderson (Focused Population)	Clark Owens (Oxnard COA)
David Birenbaum (Supervisory Appointee)	Joyce Pinkard (Supervisory Appointee)
Bill Cunneen (Supervisory Appointee)	John Posta (Thousand Oaks COA)
Smita Dandekar (Supervisory Appointee)	Marcy Sherbok (Focused Population)
Jay Evans (Camarillo COA)	Neill Spector (Simi Valley COA)
Sandra Fide (Moorpark COA)	Sylvia Stein (Focused Population)
John Gardner (Camarillo COA)	Sue Tatangelo (Focused Population)
Karen Gorback (CSL)	Mike Williams (Service Provider)
Rose Gossom (Supervisory Appointee)	
Lori Harasta (Ventura COA)	
Suz Montgomery (Ventura CFS)	
Dr. Maria Munguia (SP COA)	

Advisory Council Members Absent

Deirdre Daily (Ojai COA)	Martha Navarette (SP COA)
Tony Gitt (CSL)	Bill Nugent (Ojai COA)
Ari Larson (Fillmore COA)	Martha Shapiro (Service Provider)
Rebecca Morales (Fillmore COA)	Alice Sweetland (Oxnard COA)

VCAAA Staff Present

Monique Nowlin	Joaquin Serrato
Brian Murphy	Jannette Jauregui
Haleh Hashemzadeh	Patti Jaeger
Sonia Vaughn	Gray Wilking

- 1. Call to Order and Review of Agenda** – The meeting was called to order at 9:02 am by Chair Suz Montgomery. She asked for moment of silence for the country.
- 2. Pledge of Allegiance** – Suz led the Pledge of Allegiance. A quorum was present.
- 3. Approval of Area Agency on Aging Advisory Council Meeting Minutes** - The minutes of the November 13, 2019, meeting was approved (Olson/Gossom/Passed).
- 4. Public Comments** –
 - MaeRetha Franklin Coleman introduced herself as the new community educator for Senior Concerns.

- Lori Harasta notified the council that the Ventura Council for Seniors (VCS) will be presenting a workshop on Alzheimer's Disease on January 21 from 2-3:30 pm at the Ventura Avenue Adult Center.
- Sandra Fide notified the council about census activities in Moorpark
- Karen Gorback spoke about the upcoming Thousand Oaks Wellness Fest at the Goebel center.
- Mike Williams spoke about the Oxnard Recreation Committee for Adults and Senior (ORCAS) efforts to get a new senior center built in Oxnard. He spoke about their upcoming Valentines event.
- Suz Montgomery mentioned that the City of Ventura is completing its strategic plan for older adults and their plan will include a recommendation for a new senior center. She also made a public comment stating that a mental health facility for older adults is needed. This led to other people making comments and Suz forming a small workgroup to look at the issue.

5. Consent Agenda Items – The consent agenda containing the Transportation Committee Report from November 13, 2019, and the Senior Nutrition and Health Issues Committee Report from November 13, 2019, was accepted. (Owens/Tatangelo/Passed).

6. Discussion Items/Presentation/Motion

- 6.1 Discussion regarding format and content of Advisory Council meetings for Councils on Aging and other groups.** Monique led the discussion about what the group wanted. It was decided that two (2) to five (5) days after the Advisory Council meeting staff would send a brief meeting recap for Advisory Council members.
- 6.2 Creation of an Ad-Hoc Committee to Plan and Execute a Faith Communities Educational Symposium in 2020.** Jay Evans presented his proposal to form an Ad-Hoc committee to hold a faith-based event. Motion made by Jay and seconded by Sylvia Stein. Marcy Sherbok suggested that the reach and the event include broader leadership beyond the faith community and suggested that it be a community leadership forum. John Gardener said that he would support a leadership forum for non-governmental community agencies. Smita Dandekar was supportive of it being larger than just faith based. Dr. Munguia felt that traditional healing needed to be part of the conversation. Mike Williams voiced support of an event that didn't exclude anyone. The advantage of targeting the faith-based community was reach. He felt that the event should be left open to whoever is interested. It was suggested that staff identify needs, see what currently exists and make the event inclusive. Jay withdrew his proposal. John Gardener made a motion to form an ad-hoc committee to look at holding a non-government inclusive event. (Gardener/Sherbok/Passed). Abstaining – Evans, Tatangelo, Harasta, Taylor-Stein.
- 6.3 Master Plan for Ventura County – Continued Discussion, Additional Polling and More.** Staff provided an update on activities at the state and local level in

regard to the Master Plan for Aging. The council had a great discussion about unmet needs and what else could be done. Marcy felt that there should be more support for people that are newly diagnosed with Alzheimer's and related dementias to include support groups, information and peer support. Sue Tatangelo felt that the existing caregiver centers need more money to develop dementia specialties like REACH and Dealing with Dementia. Karen Gorback spoke about the Caregiver Alliance and training for caregivers that could be done by the Community College District. Jay Evans mentioned that career paths could be done via adult education.

6.4 Isolation, Loneliness and Depression – What You Need to Know. Staff provided the Advisory Council with information regarding VCAAA's newest program and its collaboration with Ventura County Behavioral Health.

6.5 VCAAA Outreach PIO Report – Jannette provided an update.

7. Advisory Council Committee Membership. The list was included for informational purposes. Advisory Council members were reminded to submit their preferences for FY 2019-2020.

8. Advisory Council Meeting Schedule for FY 2019-2020. The meeting schedule for FY 2019-2020 was included for informational purposes.

9. Other Committee Meetings:

- CSL Update – Karen Gorback and Tony Gitt provided an update on the top 10 list and how to donate to CSL.
- VCAAA Foundation - Marcy Sherbok provided an update.
- LGBTQ Aging Coalition – Marcy provided an update that training for subcontractors would be held later in January.

10. Comments from the Chair – There were no comments from the chair.

11. Other Business – There was no other business.

12. Adjournment – The meeting was adjourned at 11:20 a.m. (Olson/Birenbaum/Passed).

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TO: VCAAA Advisory Council Members
FROM: Jannette Jauregui, VCAAA Staff
DATE: January 24, 2020
SUBJECT: Optimal Aging Committee Report from January 22, 2020

Committee Members Present

Bill Cuneen
John Gardner
Rose Gossom
Sylvia Taylor Stein

Committee Members Absent

Ari Larson
Alice Sweetland

VCAAA Staff Present

Jannette Jauregui

1. **Call to Order** – The meeting was called to order at 2:02 p.m. by committee chair, Sylvia Taylor Stein.
2. **Welcome and Introductions** – Sylvia welcomed committee members. There were no guests in attendance.
3. **Public Comments** – No public comments were made.
4. **Discussion of Committee Goals:** The committee agreed to focus efforts on building visibility of the *LEGACY* Awards. The committee would like to implement the following into the 2020 *LEGACY* nomination and selection process:
 - a. Advertise awards on social media.
 - b. Review all nominations and select top five candidates to interview.
 - c. Bring recommendations based on interviews to the entire Advisory Council for a vote in July.
 - d. Send a notice to all nominees and those selected congratulating them on being nominated and/or selected.
 - e. Reserve an ongoing spread in *LIVEWell* that will include a feature on *LEGACY* winners and mention names of those nominated.

5. **Discussion of *LEGACY* Award Timeline:** The committee agreed to continue meeting every other month with a goal to distribute *LEGACY* nomination packet to the public in March, review submissions and conduct interviews in May and June, and bring recommendations to the Advisory Council in July for a final selection vote.
6. **Other Business** - None discussed.
7. **Other Committee Involvement/Notification** – None discussed.
8. **Next Meeting Schedule** –The next scheduled meeting is March 25, 2020, at 2 p.m.
9. **Adjournment** – The meeting was adjourned at 2:51 p.m. by chair, Sylvia Taylor Stein.

TO: VCAAA Advisory Council Members
FROM: Jay Evans, Chair
DATE: March 11, 2020
SUBJECT: Transportation Committee Report from
January 8, 2020

Committee Members Present

Sandra Fide
David Birenbaum
Joyce Pinkard
Marcy Sherbok
Jay Evans
Bill Nugent
Suz Montgomery
Rose Gossom
John Posta

Committee Members Absent

Martha A. Navarrete
Tony Gitt
Clark Owens

VCAAA Staff Present

Monique Nowlin
Sonia Vaughn
Jason Sagar

Guests

None

1. **Call to Order** – The meeting was called to order at 11:30 a.m. by the Chair, Jay Evans. A quorum was present.
2. **Welcome and Introductions** – None.
3. **Public Comments** – None.
4. **ElderHelp; Quarterly Report; Ticket Availability; Ticket Redemption** – Jason Sagar provided an overview of ticket availability. Discussion ensued between he and the Committee. The Committee would like to see a plan in place for an allocation methodology. In other words, ascertaining what the utilization rate will be and planning the distribution of the tickets accordingly. Additionally, there was discussion about the \$1.00 increase in Thousand Oaks tickets. The Committee asked Jason to find out from Mike Albert if the old tickets could be sent back and replaced with the new route tickets.
5. **AARP Transportation Workbook/Master Plan for Aging – Focus Group/Surveys**

The Committee reviewed the feedback from the members that had completed them. Jay shared an observation that transportation in Ventura County is fractured. David suggested using UCLA and/or USC Students as part of their rotation to aid with the transportation issue and potentially working with clients (PHQ-9). There was mention of finding out dates, times and locations for the CTAC (Citizens Transportation Advisory Committee) and Transit Operators Advisory Committee to further communicate the message and importance of the transportation issues and shortages experienced by VCAAA clients.

6. Adjournment – The meeting was adjourned at 12:29 p.m.

TO: VCAAA Advisory Council Members
FROM: John Gardner, Committee Chair
DATE: February 12, 2020
SUBJECT: **Community Partners Resource Ad-Hoc Committee Report from February 12, 2020**

Committee Members Present

Bill Cuneen
John Gardner
Suz Montgomery
Loretta Allen
Lori Harasta
Rose Gossom
Sylvia Taylor Stein

Committee Members Absent

Ari Larson

VCAAA Staff Present

Victoria Jump
Monique Nowlin

1. **Call to Order** – The meeting was called to order at 1:30 pm by ad-hoc committee chair, John Gardner.
2. **Welcome and Introductions** – John welcomed committee members. There were no guests in attendance.
3. **Public Comments** – No public comments were made.
4. **Review of Committee Purpose:** The purpose of the Ad-Hoc committee was discussed. The committee was renamed the community partners resources committee.

The purpose of the committee was discussed

- a) Identify community partners - The committee discussed determining what community partners are doing and what their needs are. This includes identifying community partners who provide one or more of the services provided by VCAAA and other needed community services not provided by

VCAAA that fall within scope of VCAAA charter. Community partners are defined as non VCAAA and non-government that might include faith-based organizations, non-government non-profit organizations, private foundations, private individuals. Community is defined as Ventura County. The committee will develop a survey that will be sent to faith-based organizations, non-profits, and service clubs/groups. This work will be part of phase one.

- b) Determine what they are doing and what their needs are - The committee also discussed how to determine and deliver the strategies needed to meet their needs which will include an event. This will include developing a matrix of who is doing what and identified needs.
- c) Determine and delivery the strategies needed to meet their needs which will include an event. This may also include developing a mechanism to:
 - Provide needed training / coaching to community providers in the areas identified
 - Provide broad based training to all service providers about the overall and broad-based needs of at risks populations that include their physical, mental and spiritual well-being

The event will be held in 2021 as much work needs to be done prior on the survey, matrix and identification of needs. For the next meeting, members were tasked with coming back with lists of faith-based organizations, nonprofits and demographics that may help narrow the focus. Staff was directed to develop a simple survey for the group to review at the next meeting.

5. Other Business - None discussed.

6. Other Committee Involvement/Notification – None discussed.

7. Next Meeting Schedule –The next scheduled meeting is March 11, 2020 after the Transportation and Health and Nutrition Committee meetings.

8. Adjournment – The meeting was adjourned at 2:35 pm by chair, John Gardner.

TO: VCAAA Advisory Council Members
FROM: Karen Gorback, Committee Chair
DATE: February 22, 2020
SUBJECT: **Workforce Committee Report from February 18, 2020**

Committee Members Present

Ari Larson
Suz Montgomery
Toni Olson
Karen Gorback

Committee Members Absent

Loretta Allen
Deidre Daley
Joyce Pinkard

VCAAA Staff Present

Victoria Jump

1. **Call to Order** – The meeting was called to order at 8:00 am by committee chair, Karen Gorback.
2. **Welcome and Introductions** – Karen welcomed committee members. There were no guests in attendance.
3. **Public Comments** – No public comments were made.
4. **Review of PowerPoint:** Karen went over the PowerPoint that she developed, and committee members made suggested changes and additions. The intent is for the presentation to be taught by volunteers and for each community to make it their own.

The following presentations have been scheduled:

- Workshop "Get That Job!" --**Thursday, April 2 at VCAAA 9 am - noon**
- Workshop "Get That Job!" -- **Friday, June 12, 9 am - Noon** at Goebel Center in Thousand Oaks

The committee discussed signup and marketing for the event. VCAAA staff was instructed to develop a marketing postcard for the event and use social media and

other means to advertise the event. The committee also discussed age discrimination as well as elevating the role of older workers which will be done in conjunction with the national hire an older worker week in September. Staff will work with the Board of Supervisors on a resolution.

5. **Other Business** - None discussed.
6. **Other Committee Involvement/Notification** – None discussed.
7. **Next Meeting Schedule** –The next scheduled meeting is April 14, 2020 from 8 – 10 am at the VCAAA.
8. **Adjournment** – The meeting was adjourned at 9 am by chair, Karen Gorback.

TO: VCAAA Advisory Council Members

FROM: Sue Tatangelo – Chairperson

DATE: May 13, 2020

SUBJECT: Ratification of the Executive Committee Approval of the Health and Nutrition Committee Report from February 12 and Recommendation to the Advisory Council Regarding Meal Targets in each City and the Request for Proposal for the Senior Nutrition Program for FY 2020-2021 through FY 2023-2024.

Below is the report from February 2020 that was on your Boards agenda for discussion and approval on March 13, 2020. Due to the Covid pandemic the meeting was canceled, and the Executive Committee met teleconference on March 16, 2020 and approved.

Committee Members Present

Loretta Allen
Smita Dandekar
John Gardner
Rose Gossom
Lori Harasta
Maria Munguia
Alice Sweetland
Sue Tatangelo

Committee Members Absent

Toni Olson
Rebecca Morales
Ari Larson

VCAAA Staff Present

Victoria Jump
Joaquin Serrato

1. **Call to Order** – The meeting was called to order at 12:00 pm. A quorum was present.
2. **Review of Health and Nutrition Revised Goal Matrix** - The committee reviewed the revised goal matrix regarding goal number 1 and made additional changes.

Goal 1 - Promote population health through community engagement and increase public awareness of the food insecurity issues facing seniors in Ventura County and promote nutrition counseling and education to ensure that older adults have access to nutritional meals, fresh fruits, and vegetables; as well as information to make healthy choices.

Objectives	Steps
Expand nutrition counseling and education to all communities in conjunction with fall prevention evidence-based classes	Pull stats and determine which area is most in need – Q data, food insecurity data by community
Create awareness of programs and provide list of available places to get food	<ol style="list-style-type: none"> 1. Get a copy of the Human Services Agency food sites and determine if list is okay to provide or if more research is needed. Develop flyer and outreach in regard to the nutrition program 2. Duplicate and/or modify and rebrand list 3. Expand number of nutrition placemats
Increase participation in the senior nutrition program targeting those most in need and underserved communities.	<ol style="list-style-type: none"> 1. Provide input into FY 2020-2021 RFP for the SNP program regarding meals to be served in each community 2. Eliminate any wait lists for current program 3. Determine where the needs are: <ol style="list-style-type: none"> a) Look at Cal fresh recipients over 60 by city b) Look at Medi-cal aid codes by city over 60 for disability? IH, 14, 17. 4. Collaborate with Human Services Agency and put program outreach materials into application packets 5. Address capacity with existing partners and looking outside of meal program if necessary 6. Provide language regarding the nutrition program for newsletters
Reduce food insecurity for older adults as well as older adults with medically complex conditions through medically tailored meals	<ol style="list-style-type: none"> 1. Explore how other AAA's have offered medically tailored meals through the senior nutrition program. 2. Determine need for program 3. Determine feasibility and scope of program

3. Discussion and Recommendation to the Advisory Council about the Senior Nutrition Program RFP for FY 2020-2021 through FY 2023-2024. The committee determined that the priority should be isolated individuals on the home delivered meal program. Additionally, all cities would be provided an increase of 10% increase from FY 2019-2020 baseline meal counts. Additional funding would go towards communities most

in need and considered underserved. A total of 266,540 meals is proposed to be served for a total cost of \$1,889,389. The break down is below:

		Proposed Number of Meals FY 2020-2021 - 10% increase	Additional Targeted Meals	Proposed Total Meals	Cost per meal - Food	Cost per Meal - Delivery and Service = \$3.03
1	Camarillo	30,250		30250	\$ 127,655.00	\$ 91,657.50
2	Fillmore	12,540		12540	\$ 52,918.80	\$ 37,996.20
3	Moorpark	11,550		11550	\$ 48,741.00	\$ 34,996.50
4	Oxnard	46,200	7,100	53300	\$ 224,926.00	\$ 139,986.00
5	Port Hueneme	7,700		7700	\$ 32,494.00	\$ 23,331.00
6	Santa Paula	18,480		18480	\$ 77,985.60	\$ 55,994.40
7	Simi Valley	53,900		53900	\$ 227,458.00	\$ 163,317.00
8	Ventura	27,500	7,100	34600	\$ 146,012.00	\$ 83,325.00
9	Thousand Oaks	14,300		14300	\$ 60,346.00	\$ 43,329.00
10	Ojai	20,900		20900	\$ 88,198.00	\$ 63,327.00
11	Piru	9,020		9020	\$ 38,064.40	\$ 27,330.60
	Total	252,340.00	14,200.00	266,540	\$ 1,124,798.80	\$ 764,590.20

After the 10% increase in meals to every city, additional meals are being allocated to Oxnard and Ventura (14,200 meals) based on three factors:

1. Percentage of low-income people over the age of 60 with incomes below 149% of the Federal poverty level. The rates ranged from 5% to 19%. Cities with rates above 10% were considered to be a priority area.
2. Percentage of the total 60+ population being served. This was calculated based on the number of consumers per meal site in FY 2019-2020. The rates ranged from 1% to 17%. Rates of 2% and below were considered to be a priority area.
3. Proposed average total meals served per person per total population of people over the age of 60. The range was .35 to 36.22. Rates of 1.5 or below were considered to be a priority.

		Total Population -all ages	Total Population of 60+ (2018)	% Low Income 60+ population (income below 149 percent of the federal poverty level)	% of total 60+ population being served	Proposed average total meals served per person per total pop 60+
1	Camarillo	70,449	15,988	11%	2%	1.89
2	Fillmore	19,367	3,247	9%	7%	3.86
3	Moorpark	37,738	6,921	5%	2%	1.67
4	Oxnard	244,530	34,538	19%	1%	1.34
5	Port Hueneme	22,173	3,515	9%	1%	2.19
6	Santa Paula	32,889	4,729	12%	8%	3.91
7	Simi Valley	131,046	27,426	11%	3%	1.97
8	Ventura	115,360	25,846	15%	2%	1.06
9	Thousand Oaks	160,500	41,297	10%	2%	0.35

10	Ojai	28,399	8,775	16%	2%	2.38
11	Piru	1,806	249	10%	17%	36.22
	Total	864,257.00	172,531.00	13%	2%	N/A

Staff also reviewed the consumer price index in order to make adjustments to the cost of food and the cost of serving and delivering food. The recommended CPI cost increase is 3.50% which is applied to the food cost as well as the meal service (serving congregate meals and providing the home delivered meal).

CPI Los Angeles Area - January 2020 (Released Feb 13, 2020)

CPI - Food cost Increase for 12 months **3.50%**

Non-Food

All items (less food and energy) CPI increase for 12 months* **2.70%**

**Does not include Minimum Wage increase effective January 1, 2020.*

Minimum wage increase \$12.00 to \$13.00 - rate^ **8.97%**

^Rate includes 6.25% FICA & 1.40% Medicare

Recommended Non-food Cost Increase **3.50%**

	Congregate Meal	Home Delivered Meal
Meal Service FY1920	\$2.75	\$3.00
Apply CPI & Min Wage Increases	3.50%	3.50%
Recommended Meal Service Rates for FY2021	\$2.85	\$3.11

Actual YTD Food Cost per Meal through January 2020~	\$4.08
Apply CPI increase for Food	3.50%
Recommended Food Cost per Meal for FY2021	\$ 4.22
<i>~ FY1819 Food cost per meal was \$3.87</i>	

4. Future Meeting Schedule – The next meeting is March 11, 2020 after the Advisory Council meeting

5. Adjournment – The meeting adjourned at 1:15 pm

TO: VCAAA Advisory Council Members

FROM: Brian Murphy, Fiscal and Contracts Manager

DATE: May 13, 2020

SUBJECT: Ratification of the Executive Committee Approval of Staff's Recommendation to Provide Additional One Time Only Funds for FY 2019-2020 to Current Grant Recipients

Below is the report from February 2020 that was on your Boards agenda for discussion and approval on March 13, 2020. Due to the Covid pandemic the meeting was canceled, and the Executive Committee met teleconference on March 16, 2020 and approved.

The California Department of Aging advised the agency that additional funds were being allocated to the VCAAA. The funding includes the following:

- Title III E - Family Caregiver - \$62,371
- Ombudsman (Title III B; Title VII) - \$4,988
- Title III C1 (Congregate) - \$107,724
- Title III C2 (Home Delivered) - \$140,652

This one-time only funding = \$315,735 must be allocated and spent by June 30, 2020. Staff is recommending that the Advisory Council approve the list of one-time only proposed amounts and purpose as listed below.

Funding Source	Proposed Amount	Purpose	Vendor/Agency
Title III E	\$31,176	To provide 6 home adaptations and 176 hours of caregiver support groups; and 1,138 hours of in-home supervision to family caregivers.	Senor Concerns
Title III E	\$31,195	To provide 125 hours of caregiver training; 9 home adaptations and 18 assistive devices; 276 hours of in-home respite; and 200 hours of adult day care to family caregivers: total = \$20,000. Additional service units to be determined (in the amount of \$11,195)	Camarillo Health Care District
Ombudsman (Title III B)	\$2,971	To provide support for the ombudsman program	Long Term Care Services
Ombudsman (Title VII A)	\$2,017	To provide support for the ombudsman program	Long Term Care Services

Sub-total	\$67,359	Non-Senior Nutrition OTO	
Funding Source	Proposed Amount	Purpose	Vendor/Agency
Title IIIC1/C2	\$35,780	6,600 Meals \$20,175; Refrigerator, Freezer, Non-food Supplies \$14,404; Uniforms: hats, aprons, shirts \$1,201.	Camarillo Health Care District
Title IIIC1/C2	\$10,206	1,000 Meals \$4,175; Refrigerator, Ice Maker, Utility Cart; Food Mixer & Misc. Non-food Equipment items Pots, Pans, Cutlery & Containers, \$6,031	City of Fillmore
Title IIIC1/C2	\$7,067	300 Meals \$900; Tables & Freezer \$6,167	City of Moorpark
Title IIIC1/C2	\$13,000	4,500 Meals	City of Oxnard
Title IIIC1/C2	\$12,179	2,000 Meals \$9,413; Food Processor; Coffee Maker; Various Kitchen Implements \$2,766	City of Santa Paula
Title IIIC2	\$2,100	700 Meals \$2,100	City of Port Hueneme
Title IIIC1/C2	\$31,415	5,450 Meals \$15,938; Kitchen Floor Mats \$2,377; Freezer & Refrigerator \$9,892; Electric Thermal Meal Delivery Bags (total 8) \$3,209	City of Simi Valley
Title IIIC/C2	\$15,026	Ovens x 2, Tables, Chairs x 200, Sink & Steel Counter Top; Pots/Pans Cutlery/Meat Slicer	City of Ventura
Title IIIC/C2	\$9,153	1,500 Meals \$5,625; Microwave Oven/Utility Cart/Knives/Cutting Board Rack/Electric Thermal Meal Delivery Bags (total 8) \$3,528	Help of Ojai
Title IIIC/C2	\$31,050	4,600 Meals \$31,050	Brenda's Casamia Restaurant Piru
Title IIIC1/C2	\$81,400	Food for an additional 20,350 meals	Jordanos
Sub-total	\$248,376	Senior Nutrition OTO Funding	

Total	\$315,735	OTO Funding	
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