

PUBLIC NOTICE  
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REQUEST FOR PROPOSALS AND NOTICE OF INTENT TO CONTRACT FOR  
COUNTY OF VENTURA TITLE III B AND III E PROGRAMS – FY 2019-20

**The Ventura County Area Agency on Aging (VCAAA)** is seeking applications to provide the following services using Older Americans Act funds for the initial contract period of fiscal year (FY) July 1, 2019, through June 30, 2020: (1) **TITLE III E: Family Caregiver Resource Center (FCRC), \$45,595** to serve eligible family caregivers in east Ventura County (i.e., Thousand Oaks, Simi Valley, Moorpark, the portion of Westlake Village in Ventura County, and unincorporated areas of east Ventura County, including Newbury Park) for the initial contract period and renewable up to three years ending June 30, 2023; (2) **TITLE III E: FCRC, \$55,595** to serve eligible family caregivers in west Ventura County (i.e., Camarillo, Oxnard, Ventura, Ojai, and unincorporated areas of west Ventura County) for the initial contract period and renewable up to three years ending June 30, 2023; and (3) **TITLE III B: Senior Support Line, \$50,000** to provide services to seniors throughout Ventura County for the initial contract period and renewable up to three years ending June 30, 2023. All contracts and renewals are contingent upon the availability of funds, contractor performance, demonstrated need for services, and approval by the Ventura County Board of Supervisors. Successful applicants will be required to execute a contract. The selected bid/proposal/application, related budget form, Request for Proposal (RFP), and VCAAA Contractor Manual shall be made part of the contract. The VCAAA may negotiate modifications after the bid/proposal has been selected to assure all necessary program requirements are covered before the contract is signed.

The RFP, application, and budget template will be available March 1, 2019, on the VCAAA website at <https://www.vcaaa.org/for-providers/public-notice-rfp> and during regular business hours by calling (805) 477-7311, emailing [marleen.canniff@ventura.org](mailto:marleen.canniff@ventura.org), or visiting the VCAAA office at 646 County Square Drive, Suite 100, in Ventura, CA.

**Organizations intending to apply for the services described in the RFP must (1) Submit a formal Notice of Intent to apply by 5:00 p.m. on March 15, 2019 via e-mail to [marleen.canniff@ventura.org](mailto:marleen.canniff@ventura.org); (2) Attend a bidders' conference/grant workshop at 2:00 p.m. on April 4, 2019 at the VCAAA office: 646 County Square Drive, Suite 100, Ventura, CA 93003; and (3) submit a formal hardcopy application package and budget in response to the RFP by 4:00 p.m. on April 26, 2019 at the VCAAA office: 646 County Square Drive, Suite 100, Ventura, CA 93003.** Late or faxed applications will not be accepted.

Any public, nonprofit or for-profit organization may apply: No individuals may apply. Before contracts can be awarded to for-profit organizations, the VCAAA must receive prior approval from the California Department of Aging. The VCAAA reserves the right to cancel, amend or postpone this grant project. VCAAA may negotiate modification after the bid/proposal has been selected to assure all necessary program requirements are covered before the contract is signed. For more information, call (805) 477-7311.