

PUBLIC NOTICE

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REQUESTS FOR LETTERS OF INTENT AND NOTICE OF INTENT TO CONTRACT FOR
COUNTY OF VENTURA PROGRAMS – FY 2019-2020

The Ventura County Area Agency on Aging (VCAAA) intends to issue contracts using Older Americans Act (OAA) funds as follows:

(1) Legal Services including Financial Abuse Specialist Team (FAST) for \$74,000 using OAA Title III B, VII B, and HICAP funds. The applicant/contractor must be able to commence providing services on July 1, 2019, per the requirements of California Department of Aging (CDA) Program Memo (PM) 05-19(P) California State Guidance for Legal Assistance; PM 08-10(P) Legal Services Reporting Requirements; and requirements stated in the VCAAA Contractors Manual.*

(2) Long Term Care Ombudsman/Preplacement Counseling for \$261,255 using OAA Title III B, VIIa, Title III E funds and State of California Title III B State General Funds, Public Health L & C Program Fund (LCPF), Special Deposit Fund (SDFL) and SNF Quality & Accountability Fund. The applicant/contractor must be able to commence providing services on July 1, 2019, per the requirements of CDA PM 11-12(P) Family Caregiver Support Services-Caregiver Counseling/Caring for Elderly; CDA PM 12-05(P) Background Clearance Procedures for Long Term Care Ombudsman; CDA PM 13-04(P) Program Design Standards for Long Term Care Ombudsman; must meet the performance requirements specified in CDA PM 14-14(P) Monitoring Requirements; and requirements stated in the VCAAA Contractors Manual.

The initial contract period will be July 1, 2019, through June 30, 2020. Contracts may be eligible for annual renewal through June 30, 2023, depending upon contractor performance and the availability of funds. Public agencies, 501(c)(3) nonprofit incorporated organizations, and for-profit organizations that have a proven track record of providing these services in Ventura County are eligible to apply for these funds.

Entities interested in contracting for the above stated services must submit a Letter of Intent on organization letterhead that includes the following items: date of letter, the program to be provided (Legal Services including FAST or Long Term Care Ombudsman/Preplacement Counseling), type of organization (nonprofit, for-profit or government), a statement that the organization is interested in providing said services and can comply with the program requirements stated above, and the name, title, phone number and e-mail address of the primary contact for the organization. The letter of intent must be received via e-mail at marleen.canniff@ventura.org or mail at VCAAA, Attention Marleen Canniff, Grants Administrator, 646 County Square Drive, Suite 100, Ventura, CA 93003, on or before 5:00 p.m. on March 15, 2019. Letters received after the deadline and those sent via fax will not be accepted. Funding is contingent upon receipt of federal and state monies. The VCAAA reserves the right to cancel, amend or postpone this grant project. For more information, call Marleen Canniff at (805) 477-7311.

*CDA PMs may be viewed at <http://www.aging.ca.gov/PM/>. VCAAA Contractors Manual may be viewed at <https://vcaaa.org/for-providers/grantee-service-tools>.